

Georgia Police Accreditation Coalition, Inc.
Regular Meeting – August 20, 2004
Georgia Public Safety Training Center
Forsyth, Georgia

This meeting was held at the Georgia Public Safety Training Center in Forsyth, Georgia. The meeting was called to order by the Chairperson Sherry Lang at approximately 9:05 a.m.

Minutes from the June meeting were offered for approval and accepted by unanimous vote. Introduction and attendance was then conducted. There were 30 members present representing 25 agencies.

The Chairperson then gave her report. The first order of business was a report from agencies on Mocks and On Sites that were conducted since the April meeting. Chuck Groover reported on the Columbus PD CALEA On-Site. Columbus PD had a successful on-site with only a few files sent back for file maintenance. The Fayetteville mock on site went well. Marietta PD's on-site was successful. Moultrie PD advised that their CALEA on-site was a disaster. They had in excess of 40 files sent back by the close of business on Monday. They experienced a problem with files only having written directives in them with no "proofs". The CALEA Assessors left the on-site Tuesday evening leaving 10 chapters that were not even looked at. As a result, Cpt. Rayburn said that Moultrie would probably have to drop out of the CALEA process for six months and then sign a new contract. Cpt. Rayburn expressed great discontent with the CALEA Assessors on how they handled the on-site. Cindy Ledford reported that the GBI's CALEA on-site was very successful. The GBI had **no files returned by the assessors**. The Chairperson then asked Secretary Greg Nichols to provide the members with an update on the CALEA Conference in Buffalo, NY. Greg advised the membership of the SRIC Committee ruling to delete Bullet (k) from Standard 46.1.2. He also advised of the language revision to Guiding Principle 3.3 to clarify that "proofs" were required to support written directives in files. Greg also advised that the Standards Review Committee had looked at approximately 172 Chapters and that the Committee would probably be completed with their work by the Summer 2005 conference. The Chairperson then thanked those that assisted in the file review room on Thursday.

There was no Secretary's report.

The next order of business was the financial report by Treasurer Drew Marchetta. Drew read the financial report and advised that copies were available to the membership on the front table. Drew then advised the membership of the accounting firms request that GPAC adopt a "fiscal year" and that the Board wanted to revise the By-Laws in Article 8 and add "Section 5" to read "The fiscal year for GPAC will cover the period

from September 1 through August 31 of each year.” There was a motion and a second to revise the By-Laws as requested and the membership approved by unanimous vote.

Due to the absence of the Vice Chairperson, Chairperson Sherry Lang advised the membership that the web site was being well used and was in good shape.

The next order of business was the Outreach Committee report by Bud Smith. Bud advised the membership that there were copies of the Legal Updates that were distributed at the Chief’s Conference available to those that wanted them. He also stated that there was a copy of a letter that was being sent to all Chief’s in reference to approval of donations for the Law Enforcement Museum and Hall of Fame coming out of seized drug funds.

The next order of business was the Hospitality report by Chip Grefski. Chip advised that an attempt would be made to have a BBQ for the October meeting.

There was no P.O.S.T. report.

The next order of business was on Merchandising by Dorsey Stover. Dorsey stated that he had given out one lapel pin and advised the membership that if there was an agency that had not gotten their free lapel pin to contact him. He then advised that additional pins were available for purchase at \$5.00 each. Dorsey also advised the membership that GPAC polo shirts were also still available to those that wanted them.

The next order of business was Old Business. The Chairperson Sherry Lang advised the membership that the Ad Hoc Committee created to submit suggestions to CALEA Commissioner Lou Dekmar on revision to CALEA Standards had completed their assignment and the committee was officially disbanded.

The next order of business was New Business. Chairperson Sherry Lang asked Secretary Greg Nichols to provide an update to the membership on the Tri-Pac meeting scheduled for February 2005. Greg advised the membership of the following:

The Tri-Pac meeting has been changed to February 10th and 11th, 2005 instead of February 17th and 18th, 2005 as originally scheduled. This is due to the Holiday Inn Skytop in Rome, GA. hosting the National High School Wrestling Championships the week of February 17th, 2005. Room rates will be \$79.00 for Single Occupancy and \$99.00 for Double Occupancy. This rate includes a breakfast buffet each morning and also includes the cost of a banquet that will be catered by the Holiday Inn on Thursday night. The tentative menu for the banquet will be a choice of Sirloin Steak or Grilled Chicken Breast, 3 vegetables to be determined later, salad, dessert and sweet/unsweet tea. The entrees will be served in individual plates and cooked to order and the vegetables, salad and dessert will be served buffet style. As a result of allowing the Holiday Inn to cater the banquet, they have agreed to provide all meeting space at no cost to GPAC and they will also comp the rooms for our invited speakers and special guests. (up to 4 rooms for 2 nights) The rate will also provide a \$4.00 per night per Single Occupancy Room

rebate payable to GPAC to offset other costs associated with the conference such as a live band for Thursday night. Arrangements have been made for a live band managed by Cpt. Frankie Hillburn of the Rockmart Police Department (Sweet Southern) to provide entertainment for Thursday night. The cost will be \$600.00. \$300.00 should be earned from the rebate on Single Occupancy Rooms to augment this expense. Greg has also received a promise from Simpson Grocery to provide beer at no cost (Budweiser, Micelobe) and Randolph's Liquor has agreed to donate liquor and set ups. It is not known how much Randolph's Liquor will donate. Also, the Rome Downtown Development Authority has promised to contact its business members and solicit door prizes. The membership was asked to solicit door prizes and items for gift bags. Janet Moon is working on procuring a leather portfolio that will be embossed with each PAC's logo. The portfolios should cost approximately \$10.00 each and there will be a \$45.00 set up fee for the embossing. There will be a \$10.00 registration fee for each attendee to offset the cost of the portfolio. The portfolio is valued at \$30 to \$40.

The next order of business was the election of Board Members. All eligible agencies were given ballots before the meeting began. The floor was opened for nominations. All members were advised to write in the names of those persons nominated from the floor. The nominations from the floor were:

Chuck Groover
Diane Merritt
Jason Donley
Chris Salo

The members voted and turned the ballots in for counting. Votes were counted and the following members were elected to the Board of Directors:

Janet Moon
Diane Merritt
Jason Donley

There was a tie between Chris Lagerbloom and Mark Bender. Members were asked to vote for one choice. The votes were collected and counted and the other Board member elected was:

Mark Bender

There being no further business the meeting was adjourned.

The meeting was followed by a training session on "How to Have A Successful On Site". The instructor was Sherry Lang from the Georgia Bureau of Investigation.